

Display Plat Check List

Plat Submittal: Two copies of the plat, signatures aren't required at this stage, and fees should be submitted for review after the Preliminary Plat is approved or after the Site Development Plan is recorded. Display Plats are done at the owners risk. If the owner or the owners agent(s) make any errors in relationship to easements, right-of-way, or building lines; then, these errors must be corrected at the owners expense prior to recording the Record Plat. The owner has one year from approval of the Display Plat to record the Record Plat or the house/unit will be removed at the owner's expense.

Common Errors and/or Omissions:

- Script outlined in Section 1005.350 of the Subdivision Ordinance is omitted or substantially altered.
- Multi-family buildings are not clearly referenced as to which units will be used as display units and which units will remain unfinished.
- More units are shown than allowed by the Subdivision Ordinance.
- Lot numbers, street names, and/or outboundary metes and bounds differ from the Preliminary Plat/Site Development Plan.
- Zoning, special procedure (Planned Environmental Unit or Density Development), and Preliminary Plat/Site Development Plan approval information isn't referenced.
- Off street parking isn't shown.
- Lienor signature is omitted.

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