

St. Louis County Workforce Development
Adult Education and Literacy Policy (AEL)
DWD Issuance 04-2018

The Adult Education and Literacy (AEL) activities available within the American Job Centers in St. Louis County, Missouri work by utilizing a strategic partnership. Customers who lack a high school diploma or are basic skills deficient are referred to the closest AEL location and/or their online training system. St. Louis County aligns AEL activities according to DWD Issuance 04-2018; Participant Activity Codes, Durations, and Definitions.

Adult Education and Literacy (AEL) activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with at least one of the training services such as: Occupational Skills Training, On-the-Job Training, Incumbent Worker Training, Programs that combine workplace training with related instruction, Training programs offered by the private sector, Skill upgrading and retaining, and Entrepreneurial training.

The current Adult Education & Literacy capacities are, Missouri requires an AEL teacher have an AEL certification from the Department of Elementary and Secondary Education and ongoing professional development through their tenure in Missouri. All professional development must be delivered by an approved vendor or through federally approved entities. AEL is conducted in a classroom setting at the Crossing at Northwest location and delivered by Parkway School District.

St. Louis County also offers AEL classes separately from co-enrollment into the aforementioned programs. Clients who are in need of obtaining their Hi-Set are able to participate in the AEL class before being enrolled into a core program. For more information in regards to this policy please contact St. Louis County's Workforce Development Compliance Unit at: Dr. Tiffany Manning; tmanning@stlouisco.com or (314)615-6607.

Missouri Career System is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri TTY users can call (800) 735-2966 or dial 7-1-1 for Relay Missouri.

